

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Project Identification No.	2024-05-SVP028
Quotation No. :	2024-05-QN037
Date:	07-May-24

Project: **Supply and Delivery of Additional Diesel for Official motor vehicle**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of FIFTY TWO THOUSAND FIVE HUNDRED PESOS ONLY (**Php52,500.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Additional Diesel for Official motor vehicle**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

Supply and Delivery of Additional Diesel for Official motor vehicle
Lot 1 = Php52,500.00
TOTAL = Php52,500.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Updated Mayor's Permit
 - b.) Certificate of Registration
 - c.) Updated DTI / SEC Registration
 - d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - e.) Notarized Omnibus Sworn Statement (OSS)
 - f.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - g.) Filled out Supplier's Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o **Ms. IVY MAY F. FAMATIGA**, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on **May 08, 2024 to May 12, 2024 from 8:00am – 5:00pm** and on **May 13, 2024 from 8:00am - 10:00am** without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **May 13, 2024, 10:00am** Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


WOODRIZ F. RABINO
 BAC Chairperson

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SIR/MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery will be within Ten (10) calendar days upon receipt of Purchase Order (PO)

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE Tax (VAT) INCLUSIVE</i>					
Lot 1			**Supply and Delivery**		
	750	liter	<i>Diesel</i>		
Nothing Follows					
TOTAL					

Delivery Term : _____

Delivery Time : **Delivery will be within Ten (10) calendar days upon receipt of Purchase Order (PO)**

Payment Term : **Fifteen (15) days upon completion of delivery/service**

<p>Very truly yours,</p> <p>IVY MAY F. FAMATIGA A.O - V / Procurement Officer Mob. No.: 0961-074-0071 / 0906-591-5253 Email: bacsec@mrc.pshs.edu.ph</p>	<p>PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:</p> <p>Authorized Company Representative : _____ <small>(Signature Over Printed Name)</small></p>
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<p>IMPORTANT</p> <p><i>1. Prices must be typewritten in ink clearly.</i></p> <p><i>2. If offering a substitute/equivalent, specify the brand and make.</i></p>	<p>Company Name : _____</p> <p>Address : _____</p> <p>Telephone nos. : _____</p> <p>T.I.N. : _____</p>
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